



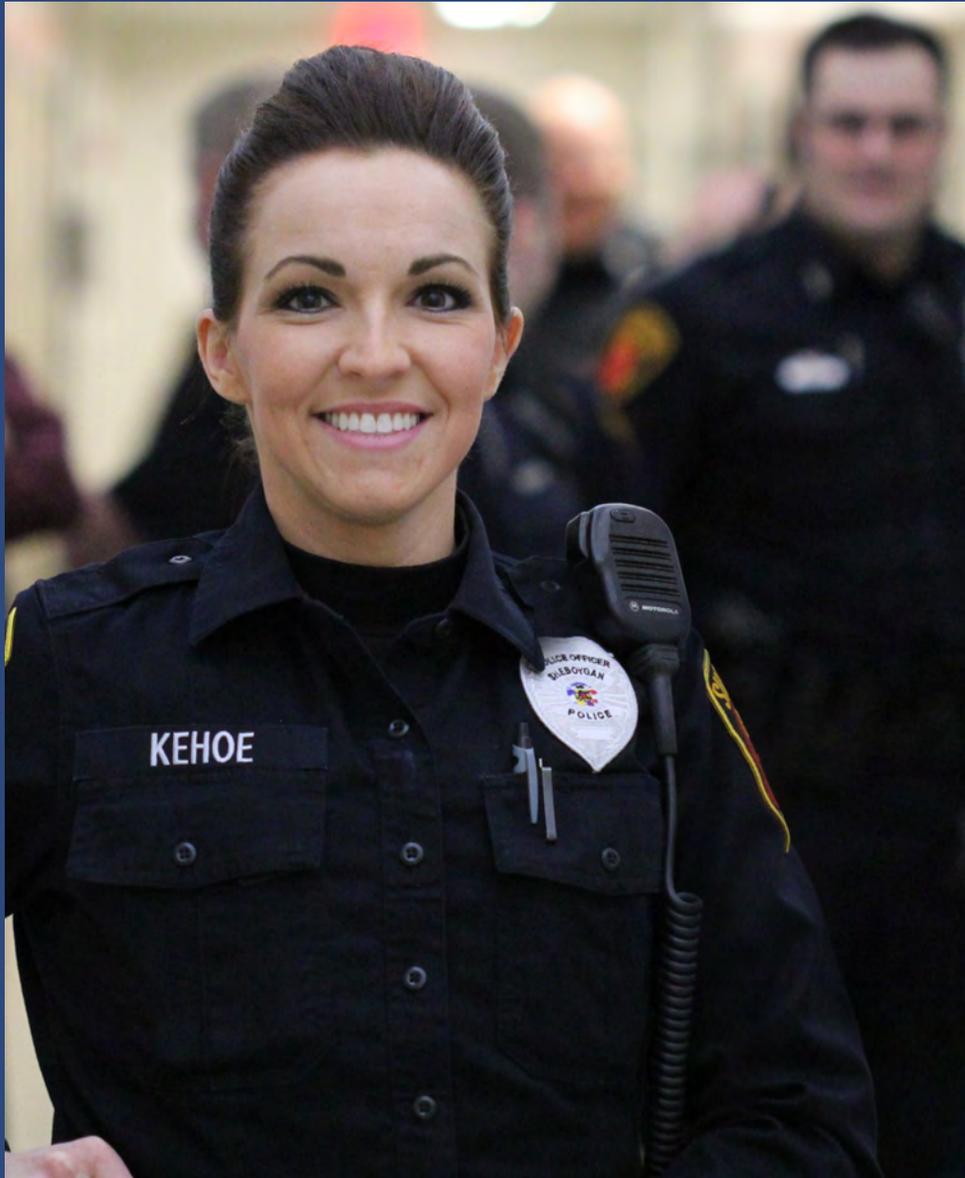
# SPD

## ANNUAL REPORT 2013

Serving the community for over 100 years

**Christopher Domagalski**  
CHIEF OF POLICE

1315 N. 23rd Street, Suite 101 Sheboygan, WI 53081  
(920)459-3333



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**OUR VISION:** To be the safest community in America.

**OUR MISSION** is to be the model of excellence in policing by working in partnership with the community and others to:

**FIGHT** crime, the fear of crime and disorder;

**ENFORCE** laws while safeguarding the constitutional rights of all people;

**PROVIDE** quality service to all our residents and visitors; and

**CREATE** a work environment in which we recruit, train and develop an exceptional team of employees.



**Sheboygan**  
Police Department

# VALUES



We, the men and women of the Sheboygan Police Department, value:



**PROFESSIONALISM**  
**ACCOUNTABILITY**  
**LEADERSHIP**  
**COMPETENCE**  
**TEAMWORK**  
**INTEGRITY**





The Sheboygan Common Council and Mayor Michael Vandersteen

## ***A Message from the Mayor***

The Mayor's Office and the Sheboygan Common Council have endorsed the efforts of the Sheboygan Police Department to keep our community safe and secure. The protection of our residents is a top priority for the sworn officers that serve under the leadership of Chief Christopher Domagalski.

As Mayor, I am committed to working closely with the Sheboygan Police Department to keep Sheboygan a safe city and a great place to live, work and play. I support the neighborhood policing program of the department and look forward to establishing a Mayor's Leadership Cabinet this year to work directly with the established neighborhood associations to reinforce these efforts.

There are always new challenges to deal with. This last year, we saw the department respond in cooperation with Sheboygan County School Districts, Social Services, non-profit agencies, area health care organizations, and local law enforcement, and they have initiated a project aimed at reducing the social harm caused by heroin addiction and prescription drug abuse. This collaborative, community-based initiative is aimed at understanding the extent of the problem within our community, identifying service gaps, and increasing community education to reduce harm.

These proactive policing strategies of the Sheboygan Police Department will keep Sheboygan one of the safest cities of its size in the United States.

Mike Vandersteen, Mayor

## ***Police & Fire Commission 2013-2014***



From left to right: Secretary Andrew Hopp, Commissioner Val Schultz, Commissioner Robert Lettre, Sr., President James Pragatz, Commissioner Henry Jung

# 2013-2014 Alderpersons

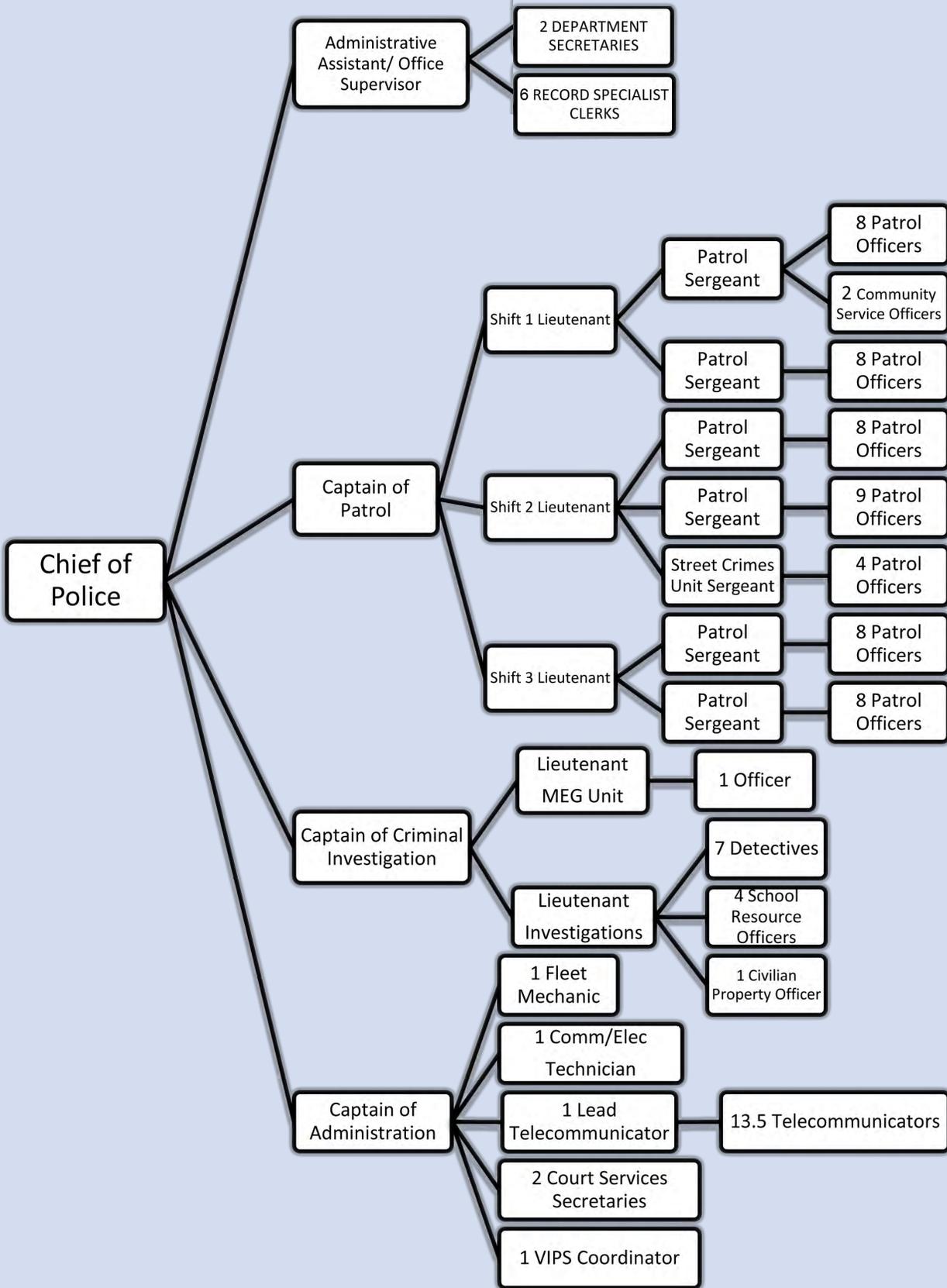


City of  
**Sheboygan**  
spirit on the lake.

District	Wards	Alderperson	Address	Phone
1	1-3	Ty Dassler	2425 N. 9th Street	918-5588
		John Belanger	2622 N. 3rd Street	946-2738
2	4-9	David Van Akkeren		783-6011
		Jodi Vander Weele	2110 Martin Avenue	980-5400
3	10-12	Darryl Carlson	917 Bluff Avenue	452-3196
		Scott Versey	119 Lincoln Avenue	803-1880
4	13-15	Kevin Matichek	1114 N. 9th Street	254-1410
		Mary Lynne Donohue	418 St. Clair Avenue	458-1027
5	16-18	Billy Thiel	1703 N. 37th Street	918-0033
		Scott Lewandoske	2201 Erie Avenue	452-5709
6	19-21	Mark Hermann	1441 Parkview Terrace	452-3297
		Joel Pentico	1521 S. 12th Street	208-9819
7	22 & 23	Don Hammond	4819 Ferndale Court	451-8992
		Susan Lessard	5016 Moenning Road	458-5662
8	24-26	Joseph Heidemann	4819 S. 12th Street	254-4203
		Jim Bohren	1526 Knoll Crest Drive	395-2230

Chief Administrative Officer James Amodeo

# SPD Table of Organization



# Chief Domagalski's Message



I am pleased to share with you the 2013 Annual Report for the Sheboygan Police Department. In the following pages, you will read of how we work each day to accomplish our mission to reduce crime, fear and disorder in Sheboygan. I am proud of the work that the men and women of the Sheboygan Police Department have done.

This past year we have continued to focus our efforts around the city's neighborhoods. I am pleased to report an overall decrease in Part 1 crime of 18% from 2012 and a 30% decrease from 2009. The number of burglaries and thefts reported are the lowest in more than 30 years. We understand proactive policing, problem-solving, and the development of police community relationships, as well as social bonds among residents, have contributed to this decrease while strengthening our neighborhoods and developing their capacity to sustain civic life.

We also understand the importance of engaging the community, building relationships and utilizing intelligence and information to prevent the next crime. Evidence of these activities can be seen in the increase in neighborhood meetings, the introduction of podcasting and the work of the Tavern Safety Coalition. Sharing the responsibility for safety in our entertainment areas with tavern owners and working together to hold offenders accountable has increased safety in these areas and opened important lines of communication between these business owners and the Police Department. I am grateful for their willingness to partner with us. We have encouraged our officers to have a sense of ownership for their beats and to employ directed tactics rather than depending on random patrol to solve neighborhood problems.

This past year we partnered with the State of Wisconsin, the United States Attorney's Office, the Milwaukee Police Department, the Center for Problem Oriented Policing, Acuity, and many others to provide critical training to our officers and officers throughout the state on topics such as problem oriented policing, human trafficking, interrogation, forensic interviewing, critical incident response and Fair and Impartial policing.

Our vision is for a Sheboygan that is the safest city of its size in the United States. We realize that we cannot address crime problems in this city alone. We have a duty to involve members of the community in matters that impact upon the quality of their lives. We are renewing and developing new community bonds every day to ensure that the people most impacted by crime have a voice in identifying and resolving problems in their neighborhoods. We understand that our efforts must be tailored to the unique needs of each neighborhood and we recognize our success would not be possible without citizens that are willing to work with us and take steps to prevent crime. We are grateful for all of your help and your willingness to work with us!

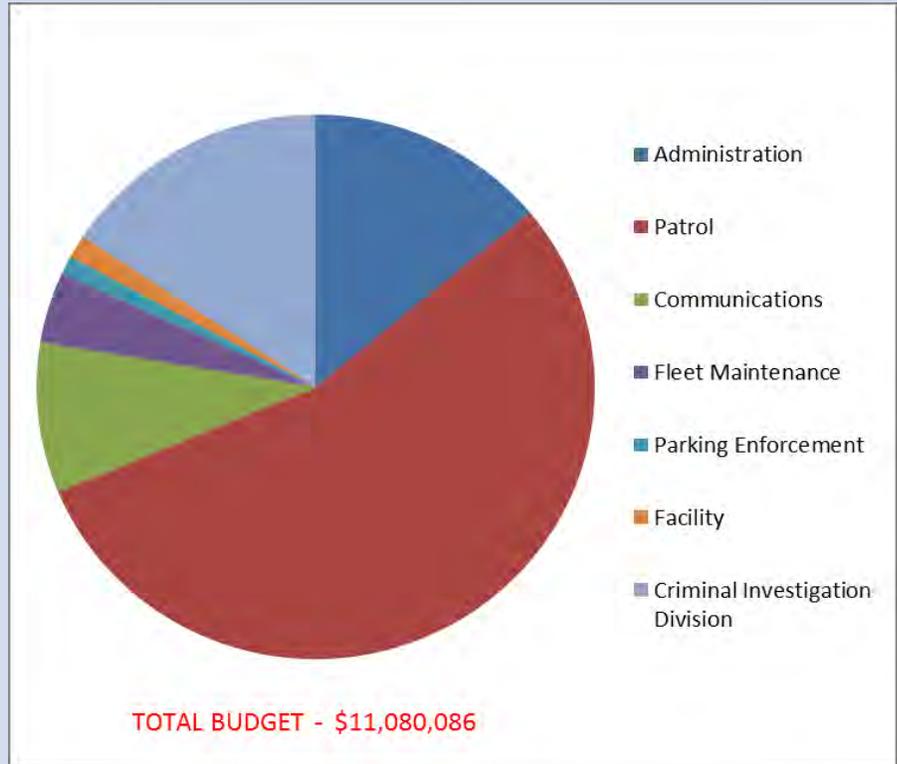
Finally, while we have accomplished much, we know we're not done. We will continue to make improvements within our organization and we will never stop trying to do better. We are the police and this city depends on us! We are in this together and we look forward to working with each of you on the problems that present themselves in 2014.

Sincerely,

Christopher Domagalski  
Chief of Police  
Sheboygan Police Department



2013 Budget	
Administration	1,544,401
Patrol	6,064,921
Communications	991,901
Fleet Maintenance	467,008
Parking Enforcement	121,725
Facility	150,471
Criminal Investigation Division	1,739,659
<b>Total Budget</b>	<b>11,080,086</b>



## Internal Investigations

Thirty-eight (38) internal investigations were conducted in 2013. Of those investigations, twenty-two (22) were initiated by the Department, and sixteen (16) were citizen complaints.

### 2013 INTERNAL COMPLAINTS

### 2013 CITIZEN COMPLAINTS

INVESTIGATIVE FINDINGS	#
<b>SUSTAINED</b>	15
<b>NOT SUSTAINED</b>	3
<b>UNFOUNDED</b>	3
<b>EXONERATED</b>	
<b>NO FORMAL COMPLAINT</b>	
<b>PENDING</b>	1

INVESTIGATIVE FINDINGS	#
<b>SUSTAINED</b>	3
<b>NOT SUSTAINED</b>	1
<b>UNFOUNDED</b>	11
<b>EXONERATED</b>	
<b>NO FORMAL COMPLAINT</b>	
<b>WITHDRAWN</b>	1

- \*\*\*
- Sustained = The allegation is supported by sufficient proof.
  - Not Sustained = The evidence is not sufficient to prove or disprove the allegation.
  - Unfounded = The allegation is false or otherwise not based on valid facts.
  - Exonerated = The incident that occurred or was complained against was lawful and proper.

# 2013 SPD Accomplishments

- Reduced overall Part 1 crime by 18%.
- Participated in over 100 community outreach activities, including 24 neighborhood meetings with members of 19 neighborhoods.
- Received recognition for our partnership and work with the Gateway Neighborhood Association.
- Partnered with UW- extension, the Sheboygan County Family Resource Center and Sheboygan County nonprofits to develop and start-up the “Strengthening Families Program” in Sheboygan County.
- Partnered with Sheboygan nonprofits and businesses to hold Four (4) prescription drug drop-off events.
- Partnered with the Wisconsin DOJ to provide training on Biased Policing to entire supervisory staff of the Sheboygan Police Department and other area law enforcement supervisors.
- Partnered with WI DOJ to deliver Interview and Interrogation training to 149 Law Enforcement Officers.
- Hosted specialized training for area departments on cell phone data extraction and child interviewing.
- Partnered with other Law Enforcement and Crime Prevention Organizations to organize 2nd Annual Wisconsin Problem Oriented Policing Conference.
- Partnered with WI DOJ and other Law Enforcement Agencies to provide Statewide Training on Crisis Management.
- Performed two quality assurance surveys to ensure citizen satisfaction with program activities in the areas of deferred response and Data Driven Approaches to Crime and Traffic Safety.
- Developed and delivered first Asian Citizen’s Academy.
- Developed and implemented podcast program to increase availability of local information on department operations and crime prevention.
- Worked with partners to develop and implement a Truancy Abatement Plan and Truancy Court at South High School.
- Joined Human Trafficking Task Force to increase education, awareness and investigation of Human Trafficking across the State of Wisconsin. Successfully investigated and presented two Human Trafficking cases to the US Attorney’s office for federal prosecution.
- Successfully implemented technology upgrades including, Munis payroll and an Automated License Plate Recognition System.
- Partnered with Departments of Development and Building Inspection to provide Landlord Training Program.
- Provided active shooter presentations and conducted security surveys for local schools and area businesses.
- Held two bike rodeos to increase traffic safety and build trust with our community’s youth.
- Graduated Junior Police Academy Class.
- Graduated four members from” Leadership in Police Organizations” (LPO) training, one member from LPO instructor training and one member from the Southern Police institute’s Administrative Officers Course.



# 2014 Sheboygan Police Department Goals

## Goal # 1 – Reduce Crime, Fear and Disorder

**Activities:** Identify Prolific Offenders and work with Probation and Parole, Prosecutors and the Courts to connect them with support services and/or develop criminal cases for prosecution.  
Effectively apply Compstat principles.  
Attack Crime in Hotspots through Pattern and Trend Analysis.  
Take problem solving approach to identified problems.  
Focus on prevention not just enforcement.  
Continue partnership with building inspection and other partners to address blight.

**Expected Outcomes:** Maintain or Reduce Part 1 Crimes including an overall Part 1 Crimes target of 1340.  
Individual crime targets as follows: Robbery < or = 15, Aggravated Assaults <= 90,  
Burglary < or = 175 and Theft < or = 1000.  
Total Accidents < or = 1550

## Goal # 2 – Build Community Trust

**Activities:** Coordinate release of information by the Department for greater community saturation.  
Build Neighborhood capacity by continuing to promote Neighborhood Associations and Watch Groups.  
Increase direct contact with Citizens through meetings, park and walk and bicycle patrols.  
Identify community issues and address through collaborative approach at the neighborhood level.  
Work with our schools to enhance safety and security for students.

**Expected Outcomes:** Increase department messaging through coordinated release of information.  
Coordinate and hold more than 25 neighborhood meetings.  
Maintain or increase number of traffic stops and Field Interviews.  
Increase documented collaborative problem solving initiatives.  
Measureable deployments of foot and bicycle patrols.

## Goal # 3 – Create an Organization that Embraces Innovation and Creates Opportunities to Improve

**Activities:** Create Public Value.  
Implement Munis parking ticket solution.  
Implement LEXIPOL policy and training module.  
Establish Civilian Crime Analyst Position.  
Update in-squad video system and interview room video system.  
Review records workflow and continue to plan for consolidated dispatch.

**Expected Outcomes:** Operate within authorized budget.  
Identify areas of potential cost savings and/or process improvement.  
Ensure that the use of police authority is fair and impartial through tracking of complaints, thorough investigation, identification of trends and responsive training.  
Continue to move forward with training and planning for consolidated dispatch.

## Goal # 4 – Enhance Employee Culture and Morale and Create an Environment where Employees have a heightened sense of Pride in the organization.

**Activities:** Ensure Goals and Objectives are set for all Employees during evaluation process and tie evaluation to organizational goals.  
Celebrate successes of organization.  
Deliver key training across divisions.  
Complete creation and implementation of peer support group.  
Continue Leadership in Police Organization training for all levels of the department.  
Build and maintain effective working relationship with Patrol Association.

**Expected Outcomes:** Greater Camaraderie, Trust and Pride among all Police Department employees.  
Use Biz Library as a training tool for civilian employees and develop training plan for each employee.  
Identify and deliver specialized training in most efficient manner.  
Graduate at least four additional members from LPO training.  
Deliver Fair and Impartial Policing training.  
Develop means to deliver training on Crisis Intervention.  
Hold monthly meetings with Patrol Association to identify and resolve issues and identify opportunities for collaboration.

# 2013 New Hires



Telecommunicator  
Jennifer Klinzing



Records Specialist Clerk  
Christin Schwartz



Records Specialist Clerk  
Deb Landgraf

Jennifer Klinzing began employment in the SPD Communications Center in May of 2013. Christin Schwartz joined the SPD Records Department in September of 2013 and Deb Landgraf begin in the same department in October of 2013.

# 2013 Retirees



Lori Kanitz



Roberta Rotsted

After nearly 17 years of service, Lori Kanitz retired from the Sheboygan Police Department in August of 2013. Roberta Rotsted retired in August, 2013 as well, after 14 years of service to the Department.

# New Technology

## **MUNIS ESS (Employee Self Service)**

Munis Self Service Solutions provides employees with fast and easy access to important information anytime and from anywhere. Employees can easily monitor and maintain personal and employment information, including paid time off accruals and requests, pay and contract history, and benefits selections. This new technology allows employees to view their data in real time from any computer with a secure internet connection. This capability eliminates paper time sheets and also allows the City to discontinue providing employees with a paper copy of their paystub every pay period.

## **POINT & PAY**

In 2013, the Sheboygan Police Department, in conjunction with the City of Sheboygan Finance Department, implemented a new credit card payment software called Point & Pay. All credit card transactions include a convenience fee to the customer. The change is the first step in moving towards on-line payment in the future.

## **ALPRS (Automated License Plate Recognition System)**

In November of 2012, the Sheboygan Police Department implemented an Automated License Plate Recognition System (ALPRS) into our operations. The ALPR allows us to read thousands of license plates each day. These reads are compared against various hot lists, which will immediately notify the officer if there is a match. A "hit" on a hotlist would indicate that the vehicle is stolen, the plates are suspended or revoked, associated with an AMBER alert, or being sought in a particular investigation.

The technology consists of a four-camera system mounted around the light bar, providing four different possible angles to capture license plates. It stores each read with an image of the license plate and vehicle, GPS coordinates, date and time. That data can then be plotted on a map and used for investigative purposes.

The ALPRS has been successfully deployed to help resolve several cases. During a road racing incident, the officer was only able to pull over one of the vehicles, but had a description of the second vehicle involved. Searching the ALPRS database, the officer found the image of the other vehicle along with the plate and was able to make an arrest.

On another occasion, the Racine Police Department called to provide us with the plate of a vehicle associated with a homicide suspect. Investigators found the plate in our ALPRS database, parked in front of a house that we were able to associate with the suspect. We made contact there and took the suspect into custody. The ALPRS has also been instrumental in solving a stolen auto complaint, a strong armed robbery, and retail theft.

In February of 2013, the Sheboygan Police Department became one of the original members of the Wisconsin ALPRS Association. The Association created a policy which governs its own ALPRS database. Reads are only kept for a limited period of time, and can only be accessed for the purposes of legitimate, law enforcement investigations.



The Administrative Services Division is under the supervision of Cpt. Bob Wallace.

“2013 has proven to be a challenging, yet productive year. Much of the activity and work in the division has been centered on our continued commitment to the education and training of our personnel. We have made many significant accomplishments to this end.”

*Captain Bob Wallace*

## Administrative Services Division

Early this year our Department hosted a nationally-recognized two-day training program entitled, “Fair and Impartial Policing”. The training was provided by Dr. Lorie Fridell, a former Director of Research at the Police Executive Research Forum (PERF). The training provided a scientific and research-based examination of bias and discrimination in policing. Most SPD Command Staff attended this training, which we made available to other departments.

With the support of a grant from the Wisconsin Department of Justice - Training and Standards Bureau, and the use of the Acuity Insurance training facility, we were able to provide our Department personnel with high quality training in “Strategies for the Recorded Interview”. Instruction was provided by Neil Nelson, a retired Commander of the Robbery/Homicide Division of the St. Paul Minnesota Police Department. This training was also made available to other local and state police agencies and a total of 149 officers attended.

We also secured grant funding from the WI Dept. of Justice and Children’s Hospital of Wisconsin to provide several police personnel and local social workers from the Sheboygan County Dept. of Human Services training in “Forensic Child Interviewing.” This training is invaluable when investigating cases of child sexual abuse and in debriefing children who are victims or witnesses of other crimes.

SPD also hosted a three-day Cellebrite training session on the use of cell phone technology and data retrieval during criminal investigations.

Our department also hosted regional training for dispatchers who need to recertify their skills in the use and management of the State of Wisconsin TIME System. This is the records and data system

used statewide by law enforcement and other criminal justice personnel to share information.

This year we were very proud to see Lieutenant Kurt Brasser graduate from the 129<sup>th</sup> Session of the “Administrative Officers Course” at the Southern Police Institute at the University of Louisville, Kentucky. This intensive, graduate level course covers law enforcement leadership, administrative and management functions, and understanding organizational performance.

In 2013, we continued to provide “Leadership in Police Organization” training to four of our sworn personnel. Under the guidance of the International Association of Chiefs of Police, this course was adapted for law enforcement as derived from materials used in a required course in the Department of Behavioral Sciences and Leadership at the U.S. Military Academy in West Point, NY. The course helps leaders understand and apply modern behavioral science and leadership theories that enhance human motivation, satisfaction, performance, and development to achieve organizational goals. It is also intended to help develop and achieve personal leadership. We were proud to see Lieutenant Scott Mittelstadt accepted to and graduate from training as an “LPO Instructor.”

Police personnel attended a wide variety of ongoing specialized training necessary to maintain state of the art skills and our ability to provide competent service. These training sessions include Technical Traffic Accident Investigation and Reconstruction, Evidence Technician Certification, Basic Crisis Negotiation Training, Emergency Tactical Response, Crime Prevention through Environmental Design, and many other areas of expertise.

# Legislative Efforts

The Administrative Division was quite active throughout the year on a long term legislative project initiated to enhance public safety. Several members of the Sheboygan Police Department have worked diligently with State Senator Joseph Leibham and State Representative Michael Endsley to create a new Wisconsin law to enable law enforcement officers in our state to work more closely with probation and parole agents to monitor individuals who have been released to community supervision.

On December 12, 2013, Chief Christopher Domagalski, Senator Joseph Leibham and State Representative Michael Endsley were present at the

State Capitol to witness the Governor Scott Walker sign SB40 into law (Act 79). Senator Joseph Leibham complemented the, "grassroots efforts of the Sheboygan Police Department to advance this legislation." We will now continue our work with the Wisconsin Department of Justice and the Wisconsin Department of Corrections to develop model policies and procedures to ensure that the new law is executed in an effective appropriate manner. The Sheboygan Police Department is very thankful and proud of the efforts of Senator Joseph Leibham and Representative Michael Endsley in making these legislative changes become a reality.

## Lexipol

In 2013, we completed the first draft of the new Sheboygan Police Department policy manual. We will soon begin using the new manual to guide police operations and the delivery of police services. This policy manual is the product of a collaborative effort with Lexipol, a policy development company that specializes in police agencies. The policy content can roughly be divided into four areas of origin and importance: Federal Statute and Case Law, State Statute and Case Law, Regional Best Practices, and Discretionary Policy. Through the utilization of the law enforcement

subject matter experts and legal professionals at Lexipol, our department will have a policy manual that is legally defensible and consistent with the best practices in contemporary law enforcement. It should be noted that the Lexipol knowledge management system is a web-based product that will enable our department to continually update and improve our department policy manual with the guidance and research provided by Lexipol's legal staff and subject matter experts. This will enable continuous improvement that will keep our agency and our police officers safe.



Early this year the Administrative Division, in conjunction with the City of Sheboygan Police and Fire Commission, completed an eligibility list of police officer recruits/candidates. Several very well-qualified candidates were identified and this list will be utilized to fill vacancies within the Department's ranks should there be retirements or other opportunities in the near future.

The Administrative Division has continued to act as the liaison with the Dept. of Planning and Development, to collaborate on matters of code enforcement, neighborhood revitalization, and a landlord training program. We also partnered with the City Attorney's Office to create a city ordinance to prohibit overnight parking of many RV and utility trailers on city streets.

Although the police facility is still relatively young, it is beginning to require increasing attention to the

maintenance and repair of mechanical and other systems.

With the assistance of our City DPW personnel, Fleet Mechanic Dave Daniels, and Electronics Technician Russ Schreiner, we are able to maintain many systems in the most cost effective manner. Larger projects require that we contract out for services.



The Criminal Investigation Division is under the supervision of Cpt. James Veeseer.

“In 2013, the Criminal Investigation Division (CID) continued to handle complex investigations with an emphasis on improving and utilizing technological crime solving tools. These efforts led to the clearance of several high profile investigations.”

*Captain James Veeseer*

## Criminal Investigation Division

The Criminal Investigation Division investigated one homicide in 2013 and this resulted in the arrest of a male subject from Oshkosh. The man was sentenced to prison in January, 2014. In addition, CID has aggressively been investigating any drug-related overdose deaths that have a nexus to the supplier. In July of 2013, detectives handled the heroin-related overdose death of a 30-year-old woman which led to the arrest of her supplier for Reckless Homicide.

In 2013, CID continued to work successfully with federal law enforcement agencies. In March of 2013, detectives along with the US Secret Service arrested a 28-year-old man who was professionally producing and dispensing numerous counterfeit currency. In June of 2013, detectives along with the FBI and Milwaukee Police Department arrested two suspects in the robbery of the United One Credit Union. In November of 2013, detectives along with the assistance of FBI agents arrested two suspects for bomb threats that occurred within an area industrial business. The continued partnership with federal agencies has resulted in clearance of cases that have statewide impact.

In June of 2013, each detective was assigned one of seven city districts in which they were required to monitor property crimes and prolific offenders. The ability to utilize Spillman-generated data, along with crime bulletin reports provided by the Records Division, has assisted with this effort. The Division has also

incorporated the use of Dragon software in order to complete reports without the utilization of a transcriptionist. In addition, the use has immensely assisted police personnel in recovering digital evidence while also verifying recollection of events by witnesses, victims and suspects. As new technologies are incorporated into daily procedures performed within CID, this in turn is transferred to use by other officers through training by experienced personnel.

In September, 2013, the fully funded STEPWISE training attended by officers within CID and the Patrol Division resulted in the increased ability of department personnel to handle child abuse and sexual assault investigations in a more efficient manner. The utilization of recorded STEPWISE interview techniques is preferred when interviewing children in order to avoid having the child testify during court proceedings. The newly trained officers now can continue their investigations without specifically needing a trained detective or School Resource Officer.

The Criminal Investigation Division handles all seizures related to criminal investigations. In 2013, this resulted in the confiscation of two vehicles and approximately \$10,000. In addition, the utilization of Wisconsin Surplus Auction continues to be an efficient alternative for the sale of confiscated and abandoned vehicles.

# The Heroin Initiative

In June of 2013, the Sheboygan Police Department applied and was approved for an \$18,000.00 grant from the Wisconsin Department of Justice to address heroin issues within our community. This stemmed from the noticeable increase in heroin-related arrests, heroin-related overdoses, and seizure of heroin. The ACUITY foundation led by CEO Benjamin Salzman generously assisted the community effort and donated \$100,000.00. On September 26, 2013, Attorney General J. B. VanHollen announced the Sheboygan Police Department as a grant recipient at King Park.

The heroin initiative has resulted in the formation of a consortium of area professionals under the



You don't take heroin.  
It takes you.



TheFlyEffect.COM

Wisconsin Department of Justice | Sheboygan County Service Providers

umbrella of "Sheboygan County Service Providers". These members have developed educational talks for the community and schools, incorporated billboards along the roadways, produced educational pamphlets, and addressed the issue on local television and in the newspaper. The members also are examining how to provide services while addressing service gaps within their own organizations.

Future endeavors by members involve providing speakers within schools to talk with students, developing a professional video discussing the dangers of heroin and prescription pill use that can be dispersed to students/parents, and discussing a rehabilitation facility amongst area health care professionals. This county-wide effort has created talk amongst citizens and inspired further action to address the prescription drug and heroin issue affecting the entire country.

# Woman Officer of the Year



On October 11, 2013, Detective Tamara Remington was selected as a co-recipient of the "Woman Officer of the Year" award presented by the Wisconsin Association of Women Police. Remington shared this honor with Officer Jennifer Sabena of the Wauwatosa Police Department.

Remington was promoted to detective in March of 2012 and was involved in several high profile investigations that involved human trafficking, homicide and bank robbery. Her cases have resulted in several being adopted by the U.S. Attorney's Office in Milwaukee and leading to federal prosecution. Remington's involvement in the Jason Guidry arrest in August 2012 led to the first ever acceptance of a human trafficking case by the federal government by an officer within Sheboygan County.



The Patrol Division is under the supervision of Cpt. Steve Cobb.

“Patrol officers are the most visible representatives of city government, and most often are the first point of contact for any police services. Patrol Officers are responsible for responding to and investigating reports of crime, identifying and suppressing criminal activity, investigating traffic crashes, responding and coordinating responses to emergencies, and providing police service to our citizenry.”

*Captain Steve Cobb*

## Patrol Division

The Patrol Division is the largest division within the Police Department and is administered by a Patrol Captain, 3 Lieutenants and 7 Sergeants. The division of 63 sworn officers is divided into three work shifts, with each shift being commanded by a Lieutenant and two Sergeants. Also included in the Patrol Division is the Street Crimes Unit, supervised by a Sergeant.

The Patrol Division is at the forefront of a neighborhood-based, community-orientated policing strategy. The overall goal of this initiative is to reduce crime in the City of Sheboygan and the fear of crime by citizens in the City of Sheboygan.

Objectives of this crime strategy include identifying neighborhoods throughout the city and forming specific plans to deal with the unique activities in those areas. The Police Department has identified 75 individual neighborhoods within the City and has assigned an officer to each of those areas. Each officer completes an annual neighborhood plan that identifies the characteristics of an area, the crimes associated with that area, the primary stakeholders within that area and a specific policing strategy. Officers set specific policing objectives that, in conjunction with the stakeholders of a neighborhood, provide direction and engagement from everyone.

The goal of the neighborhood officer is to form an intimate bond with the neighborhood they patrol, so that residents and businesses can be quickly mobilized to address trends before they impact the quality of life, and to work with the residents of a community to identify and suppress criminal activity. A key to success is communication between patrol officers and community members who live and work in those same areas. In 2013, officers conducted over 86 different types of community outreach

events. These activities encourage interaction between police officers and citizens so that they can better recognize each other as partners in the problem solving process.

Many public disorder complaints from citizens are referred to neighborhood officers through a deferred response model. In 2013, there were over 730 calls for service that were deferred to neighborhood officers. The theory behind deferred response is that if public nuisance complaints from a small geographical area are assigned to the individual neighborhood officer, that officer develops a greater understanding of the neighborhood, the residents and the problems associated with them. An individual officer responding to a neighborhood has a much greater chance of identifying repeat calls at a single address and can more quickly develop an appropriate solution. The ultimate goal is to provide a problem-orientated policing approach to community disorder, and to work with the residents to resolve small problems before they become crime problems.

A key component of patrol operations is to ensure that our daily deployments and assignments are data driven. The patrol division uses several tools to concentrate deployments into areas and at times where they will be most effective. Hot Spot Policing is a crime reduction strategy where, through analysis of offenses, particular areas are identified that have an unnecessarily high concentration of criminal events. Once these areas are identified, patrol commanders deploy officers into these areas to engage in activities that disrupt the emerging crime trend. These activities range from targeting specific individuals and properties for investigation and enforcement to organizing residents to engage in crime reduction tactics.

# Neighborhood Meetings

Meeting with residents of a neighborhood is an important vehicle used by patrol officers to develop relationships with neighborhood residents, discuss the crime and safety problems of an area, and to develop policing strategies and commitments from neighborhood residents.



These meetings serve to facilitate collaboration between neighborhood residents and their police officer in the effort to deliver more effective and efficient police services.

In 2013, patrol officers participated in 22 separate meetings that brought together residents from over 19 neighborhoods. These meetings served as a platform to begin to form a constructive, collaborative relationship to address crime and disorder in our community. Through 2014, officers will continue to meet with their neighborhoods with a goal of establishing specific policing objectives that emphasize the partnerships with the community, and setting specific target goals for a neighborhood.

## Partnerships

Another goal of our policing initiative was to develop partnerships within city government and the community to address persistent neighborhood problems and to improve the overall quality of some of Sheboygan's most blighted neighborhoods. Several strategies, such as nuisance abatement and chronic nuisance identification, were identified to focus on neighborhood improvement as a means of reducing crime.

In 2013, the police department continued working with the Department of Public Works and the Department of Building Inspection to conduct formal inspections of nuisance properties. Hundreds of such inspections occurred in 2013. Neighborhood improvement and revitalization remains a cornerstone of our policing strategy. In 2013, this partnership resulted in a combined total of 1127 parcels that were inspected. The focus of these inspections is to raise the vitality of an area by addressing the most visible signs of age, deterioration and

neglect that negatively impact a neighborhood. These inspections were primarily targeted in the Sheridan Park and River Bend neighborhoods to the south, and the North Calumet, North Railway and Kuehne Court neighborhoods to the north. Since this partnership began, this is the most aggressive inspection year, surpassing the total of 2012's inspections by 27%.

Identification and remediation of chronic nuisances is another tactic that patrol officers use to address ongoing problems and to involve property owners as stakeholders in the abatement process. In 2013, officers identified 25 separate properties that qualified and were addressed through the Chronic Nuisance Abatement process. Officers worked with property owners to create abatement plans that are focused on resolving underlying problems at these addresses, and further educating them how the actions of a responsible landlord can positively impact the health of a neighborhood.

# K-9 Unit

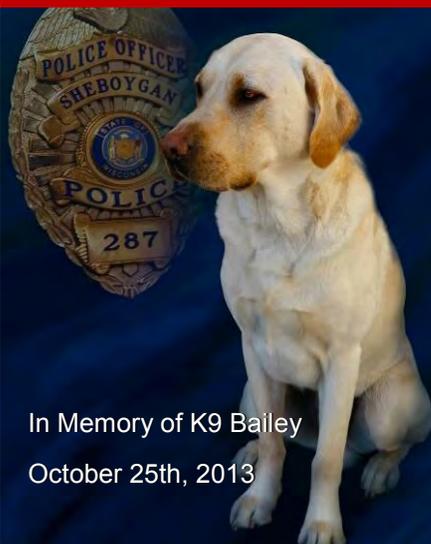


In 2013, Sheboygan K9 teams were used to identify drug money, and assisted in the seizure of over \$15,000.00. Sheboygan K9 teams provided 13 demonstrations for the public. K9 Officers Saeger and Danen provided demonstrations to schools, citizen police academies, and many other specialty groups.

The Sheboygan Police Department not only recognizes the importance of drug interdiction, but also the need for drug prevention and drug education.

The K-9 Unit is a proactive component that joins specific efforts to fight drugs in the community.

Other components include the Sheboygan County MEG Unit and the Sheboygan Police Department Street Crimes Unit.



In Memory of K9 Bailey  
October 25th, 2013

Bailey started patrol in 2006 and served the City of Sheboygan for over three years. Bailey retired in 2009, when his health condition ended his career.



Partnering with the Community <<<  
Page 18

## Sheboygan County Dive Team

The Sheboygan County Dive Team consists of divers from the Sheboygan Police Department and the Sheboygan County Sheriff's Department. In 2012, it was expanded to include a dive support unit made up of the following agencies: Kohler Fire Department, Sheboygan Falls Fire Department, Cedar Grove Fire Department, Town of Sheboygan Fire Department, and Plymouth Ambulance Service.

In 2013 leadership of the Dive Team was transitioned to the Sheboygan County Emergency Management Director, Steve Steinhardt and Lt. Scott Mittelstadt stepped down after serving as the team supervisor. Officer Jeffrey Mares also retired from the Dive Team after 20 years of service.

The first deployment occurred on July 15<sup>th</sup>. A body had been located floating about one mile off shore.

The team responded to assist with the recovery of the body, later identified as that of a 39-year-old Sheboygan man who had been missing since late June.

The Dive Team was called in November when a vehicle was located in one of the retaining ponds off of Behrens Parkway. Fortunately, the driver of the vehicle was located in a nearby residence prior to divers entering the water.

Currently four members are from the Sheboygan Police Department and five are from the Sheboygan County Sheriff's Department.

2013 SPD Members

Officer John Rupnick

Officer Patrick Leichtnam

Officer Jason Pacey

Officer Spencer Wilson





# Honor Guard



The Sheboygan Police Department Honor Guard is a ceremonial unit within our department that represents the police department at formal, government and festive events. Most importantly, the Sheboygan Police Department Honor Guard represents the police department, and its members at funerals of police officers, both active and retired, in support for the family. This is performed in a respectful and dignified manner.

This year our Honor Guard participated in 3 parades, 2 funerals and 3 color presentations.

The following officers are members of the Sheboygan Police Department Honor Guard Unit:

From left to right: Lt. Michael Williams, Sgt. David Anderson, Sgt. Bradford Riddiough, Sgt. Terry Meyer, Lt. Scott Mittelstadt, Lt. Kurt Brassler, Officer Matthew Heimerl, Officer Michael Wynveen, Officer Joel Kuszynski  
Not pictured: Sgt. Zempel, Officer Ryan Schmitt

## Emergency Response Team

The Sheboygan Police Department Emergency Response Team (ERT) is made up of 17 officers and two patrol sergeants. There are 13 operators who serve perimeter, breaching and entry functions during high-risk calls. The team also has four trained crisis negotiators.

2013 saw the resignation of two of the team's crisis negotiators, Officers Melanie McCarthy and Charlet Endsley, and the addition of three new crisis negotiators, Officers Sarah Blodgett, Bob Erickson, and Kevin Dietz. Officers Endsley and McCarthy's effective service as negotiators is appreciated.

In addition to regular team practices, in 2013 the ERT conducted advanced tactics training at the Wisconsin Air National Guard's High-Risk Entry Facility (HREF) at Volk Field and at the new iCombat tactical laser tag facility in Waukesha, WI. Team members also participated in the annual National Night Out event in August.

### ERT Team Members

**Supervisors:** Sgt. Michael Stelter, Sgt. Kurt Zempel

### Operators:

Team Leader Shannon McKay, Asst. Team Leader Kent Huibregtse, Matthew Braesch, Matthew Friedl, Joel Hendrikse, Andrew Kunding, Joel Kuszynski, Brandon Kehoe, Stephen Schnabel, Michael Wynveen, Jonathan Smith, Ryan Schmitt, Brent Vreeke

### Negotiators:

Sarah Blodgett, Kevin Dietz, Robert Erickson, Patrick Leichtnam



2013 Statistics: Deployments: 0 Call Outs: 0 Demonstrations: 4



# Sheboygan County MEG Unit

The Sheboygan County MEG Unit is a full-time unit which conducts undercover operations while investigating major drug dealing activities. The Sheboygan Police Department is the lead agency for the MEG Unit and provides a supervisor and an investigator. The Unit consists of officers from the Sheboygan Police Department, Sheboygan County Sheriff's Department, Plymouth Police Department and a part-time K-9 handler from the Sheboygan Falls Police Department.

The MEG Unit provided 26 community talks to schools and professional groups concerning drug awareness and its impact on the community.

The MEG Unit conducts joint investigations with other agencies and task forces at the local, state and federal level including Wisconsin Department of

Justice, DEA and the US Postal Service.

In 2013, there has been an increase in heroin use in Sheboygan County which has resulted in increased criminal activity in our communities. The MEG Unit focused efforts towards heroin distributors and subsequently arrested 31 people for 194 heroin related criminal violations and seized 80 grams of heroin. In addition, the 72 drug investigations initiated lead to the dismantling of 4 drug distribution organizations and the arrest of 34 other people for 166 assorted criminal violations. In 2013, the MEG Unit served 30 search warrants and conducted undercover operations resulting in the seizure of over \$75,000 along with 1 vehicle, 17 guns, 32.5 grams of cocaine, 8 pounds of marijuana, 6 grams of methamphetamine and various prescription pills.



## Street Crimes Unit

The Sheboygan Police Department Street Crimes Unit (SCU) consists of four City of Sheboygan Police Officers and one Sergeant.

In 2013, SCU focused its efforts on the people, places, and activities that were repeatedly having a negative impact in neighborhoods and the community. These efforts involved traffic stops, field interviews, intelligence gathering, search warrants and arrests.

SCU worked together with patrol officers, detectives, and outside agencies to gather and share as much information as possible to deter crime, the fear of crime and disorder in Sheboygan.

In 2013, the Street Crimes Unit was involved in many areas of law enforcement, including:

- Investigating criminal law violations
- Monitoring gang activity
- Gathering and developing street level criminal intelligence
- Investigating narcotics violations
- Serving search warrants, arrest warrants and subpoenas
- Assisting other agencies with investigations and arrests
- Assisting other members of the SPD with investigations
- Fugitive apprehension

# School Resource Officers

The School Resource Officer program continues to be a successful collaborative effort between the Sheboygan Police Department and the Sheboygan Area School District. Officer Andrew Kunding (South High School), Officer Rebecca Rupnick (North High School), Officer Hang Lor (Farnsworth-Horace Mann Middle School) and Officer Patrick Leichtnam (Urban Middle School – Tower Academy) work alongside school faculty to ensure the safety of the students while building positive relationships with members of our community.

School Resource Officers continued to provide internet safety presentations along with other age appropriate topics for both students and adults. The utilization of School Resource Officers greatly assists the effectiveness of handling juvenile matters within the school setting.



Officer Andrew Kunding , Officer Rebecca Rupnick,  
Officer Dana Fischer , Officer Hang Lor

Sheboygan Area School District administrative personnel discuss solutions to issues incorporating suggestions presented by School Resource Officers.

As 2013 neared conclusion, Officer Patrick Leichtnam completed his five year commitment at Urban Middle School – Tower Academy. The opening of the position resulted in the selection of Officer Dana Fischer as a new School Resource Officer starting January, 2014.

In January of 2013, School Resource Officers teamed with both public and private school administrations to reassess security measures within city schools. The Sandy Hook School incident fueled the need to ensure area schools had appropriate protocols in place. School Resource Officers performed a walk-through of 26 city schools providing input on increased security measures, policy development, and encouraging connection with assigned neighborhood officers. This led to improved level of response and safety drills by school officials. In addition, Officer Andy Kunding provided a number of Active Shooter presentations to school personnel that have expanded into the private and public business sector.

## ***Addressing Truancy***

In January of 2013, Officer Andrew Kunding organized a stakeholder meeting at South High School in order to discuss their truancy rate. Kunding and staff recognized their school had an unacceptable truancy rate and were aware truancy has been clearly identified as one of the early warning signs of student delinquent activity, social isolation and potential life time underachievement. Kunding's presentation outlined a truancy plan that required active involvement of both school officials and municipal court. The collaboration of stakeholders resulted in proper tracking and enforcement of violations along with subsequent court proceedings being held on campus. Focus was placed on students and their families being accountable for truancy issues. During the 2013/2014 school year, unexcused absences have decreased by 51% and students listed as tardy has decreased by 40%. The effort not only assists the school in an overall performance rating but provides once tardy students a significant chance of leading a successful life.

## Number of Calls for Service (Incident Complaints) for the City of Sheboygan Police Department in 2013:

**24,577**

This is a 4% reduction in comparison to 2012.

Note: In 2012 there were a reported 25,519 calls for service.

## Information Services Division

The Information Services Division of the Sheboygan Police Department was re-structured in 2013 to encompass the many duties that need to be accomplished by these employees, creating further efficiency and flexibility.



The Table of Organization now consists of 2 Department Secretaries and 6 Records Specialist Clerks, all being supervised by the Administrative Assistant to the Chief of Police/Office Supervisor. We continue to streamline our processes, working through cross-training for all positions.

The main responsibilities of the division are processing thousands of law incident reports, traffic citations, ordinance citations, criminal complaints, traffic warnings, entering property data, fingerprint submission, managing in-squad video recordings, accident reports, parking tickets, incoming mail, and open records requests.

In addition to processing open records requests for the public, law incident reports are also provided to

many outside agencies, such as the DA's Office, City Attorney's Office, Department of Social Services, and Probation and Parole.

The Uniform Crime Report, a statistical analysis report, is completed on a monthly basis, and then submitted to the State of Wisconsin's Department of Justice. The Federal Bureau of Investigation also gets this reported information submitted to them by the State.

The Records staff performs all of the above functions in support of the patrol officer on the street, and to provide excellent customer service to the community. They take great pride in their contribution, and strive to support the mission of the Sheboygan Police Department.

The next pages contain statistics gathered by the Information Services Division.



Part I Crimes	2013 Total	2012 Total
Homicide	1	3
Rape	19	20
Robbery	14	21
Aggravated Assault	97	127
Burglary	187	260
Theft	1023	1204
Vehicle Theft	31	42
Arson	6	5
<b>Total Part I Crimes</b>	<b>1378</b>	<b>1682</b>

In comparison to 2012, there has been an 18% decrease in Part I Crimes.

Traffic Arrests	
2013	2,777
2012	2,991

Other Arrests	
2013	7,529
2012	4,686

Total Arrests	
2013	10,306
2012	7,677

## 2013 Social Media: By the Numbers

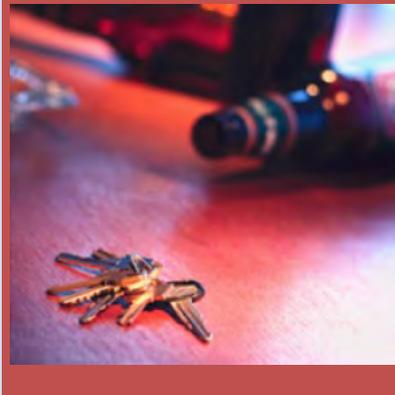


The Sheboygan Police Department uses Nixle, a community information system that is built on a secure, reliable and high-speed distribution platform that ensures one receives trusted, immediate and relevant information. The information is available over your cell phone by text message, e-mail, twitter and over the web. It is a private mobile text (SMS) broadcasting solution that enables our agency to communicate in a private way.

There is no advertising that will appear on this platform. The Sheboygan Police Department sends out three types of messages via the Nixle platform:

**Alert** = must know notifications (emergency alert)    **Advisory** = “need to know” such as neighborhood public safety

**Community** = less time-sensitive, yet relevant community news and information



## Operating While Under the Influence

### 2013 Arrests

Alcohol	258
Controlled Substance	23
Absolute Sobriety	7
<b>Total Arrests</b>	<b>288</b>

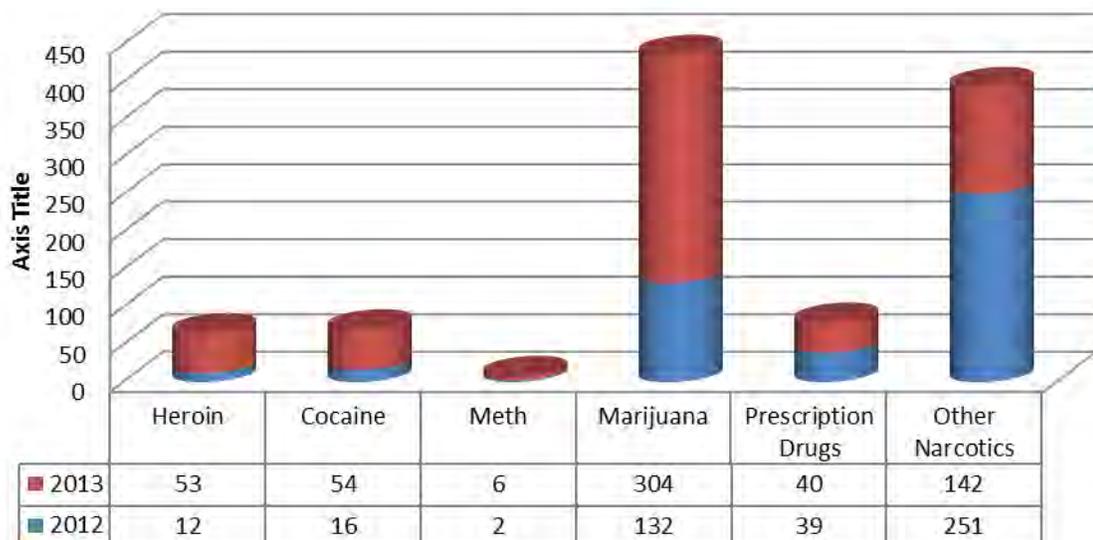
### 2013 Drug Arrests



Prescription Drugs	40
Paraphernalia	310
Other Narcotics	142
Methamphetamine	6
Marijuana	304
Drug Trafficking	68
Heroin	53
Cocaine	54
Amphetamine/LSD	20
Other Drugs	19
<b>Total Drugs</b>	<b>1016</b>

The 2013 drug arrests include the Sheboygan Police Department and the Sheboygan County MEG Unit.

### 2012/2013 Drug Arrest Comparison



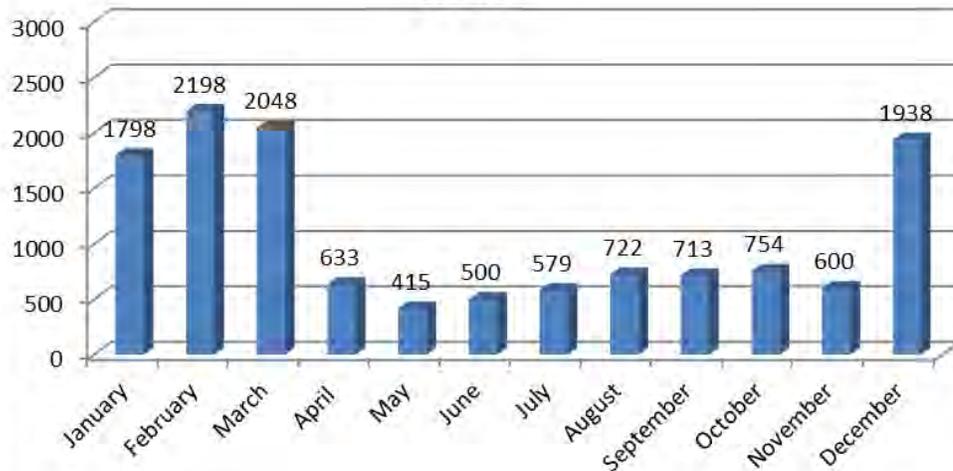
2013 Reported Domestic Disturbance Incidents	
January	26
February	28
March	38
April	39
May	40
June	43
July	46
August	47
September	43
October	54
November	37
December	38
<b>Grand Total</b>	<b>479</b>

### Domestic Violence Arrests



Note: In 2012, we had a reported 489 domestic disturbance incidents. Of these incidents, 281 arrests were made. In 2013, we had a reported **479** domestic disturbance incidents. Of these incidents, **337** arrests were made. That is a 2% decrease in incidents and a 20% increase in domestic violence arrests.

## Monthly Issuance of Parking Ticket Violations 2013



2013 Total Tickets Issued - 12,898

Property Data	2013	2012
Property Stolen	\$622,369	\$773,682
Property Recovered	\$182,407	\$169,178
% Recovered	29%	22%

Accidents Investigated	
2013	1838
2012	1560

	Accident Type	Total
	Fatal	2
	Personal Injury	178
	Hit & Run Personal Injury	14
	Hit & Run Property Damage	391
	Property Damage	1247
	Other	6
	<b>Grand Total</b>	<b>1838</b>

# Communications Center

The Sheboygan Police Department's Public Safety Communication Center is the initial point of contact for citizens in need of assistance within the City limits of Sheboygan.

The SPD Communication Center is one of the most modern dispatch centers within the area and provides 24/7 coverage. The telecommunicators are responsible for dispatching police, fire and EMS services within the City of Sheboygan. A telecommunicator is also assigned to staff the police desk on Shift 1 and Shift 2.

Telecommunicators must remain in constant radio contact with the police officer, as well as fire and EMS units when needed, all the while continuing to answer 911 and non-emergency phone lines, sending and receiving teletypes on the statewide TIME (Transaction Information for the Management of Enforcement) system, processing criminal and municipal warrants, entering missing persons, stolen vehicles and the list goes on.

Telecommunicators also send calls entered on the CAD (Computer Aided Dispatch) system to the officer's "in car" laptop. These calls can be disturbances, vehicular accidents, missing persons, thefts and so on. Officers also have the ability on their laptops to access local, state and national databases. However, the telecommunicator is always there to assist with any information that the officer needs.

The Sheboygan Fire Department also utilizes laptops in their vehicles and receives dispatches on the radio and on their laptops from the Communication Center when there is a need for EMS or fire related assistance.

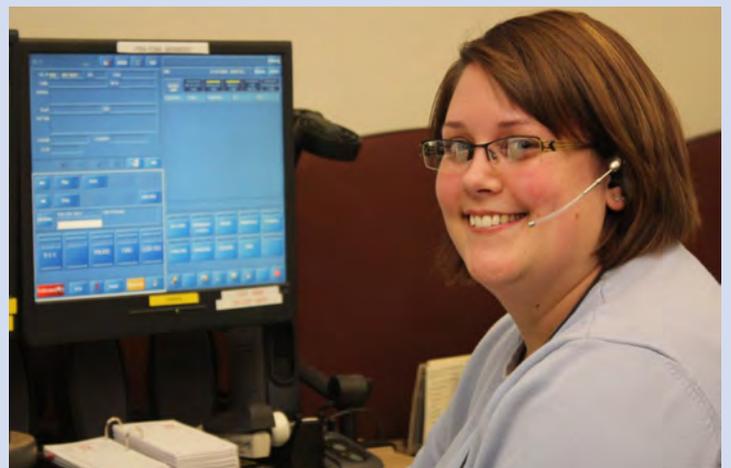
Telecommunicators are certified to give CPR instructions over the telephone if necessary.

They must also manually activate the civil defense sirens within the City of Sheboygan in the event a tornado warning has been issued for the area.

Each telecommunicator must be certified on the statewide TIME System (Transaction Information for the Management of Enforcement) and are required to pass a recertification test bi-annually which is required by Wisconsin CIB (Crime Information Bureau). Additionally, CIB forwards monthly reports to our department requiring validation of records entered into the TIME system. Several telecommunicators in the past have attended Validation Officer Training and are responsible to ensure all of our TIME entries such as warrants and writs of commitments are still active, accurate and complete.

On June 27, 2013, TIME system personnel completed an audit of our TIME record entries and determined that our department had a consistently high accuracy rate which they contributed to the concerted efforts of our record entry personnel as well as our validation officers' commitment to detail during the process.

During 2013, telecommunicators received training at the Sheboygan County Sheriff's Department on MABAS (Mutual Aid Box Alarm System).



# Property & Evidence

In 2013, Evidence/Property Officer Julie Lamb continued to monitor the Property and Evidence section of the Criminal Investigation Division. This section of the police department continued to be a hub of activity taking in an average of 313.75 pieces of property/evidence per month for a total of 3,765 for 2013. Lamb, a 16 year veteran in evidence/property service, also monitors the disposition of items held within her area. This resulted in the disposal and/or return of approximately 1300 pieces of evidence and/or property logged in Spillman last year.

The utilization of the Spillman Evidence Management Menu was upgraded in 2013 by incorporating the use of the electronic scanning device, DataLogic. The scanning device

expedites the logging process of evidence and property by entering the chain of custody digitally.

As technological advances were incorporated, Lamb continued to monitor transportation of evidence to the State Crime Laboratory, ordering departmental office supplies, facilitating printing needs, providing customer service to identified owners and overseeing the evidence processing area.

In addition, the Rebike program continues with 84 bikes donated to the effort. In 2013, 186 bikes were recovered throughout the City of Sheboygan with 20 owners happily reclaiming their property.

# Court Services

The Court Services division in the Sheboygan Police Department acts as a Liaison between the courts and the Police Department, as well as the prosecuting agencies and the Police Department. Manned by two full-time civilian employees, court services is responsible for reviewing citations prior to filing them with the appropriate court.

The Court Services Division is responsible for maintaining a court calendar for all personnel within the department. This is a paper-free system of utilizing a computer calendar and sending officer court notices via e-mail. They also organize the service of subpoenas to members of the department, as well as working with the Police Volunteers and department personnel to coordinate the service of subpoenas to non-department witnesses

throughout the community.

Any request for evidence or discovery requests that the prosecuting agencies need are filtered through Court Services. Many times this is responded to directly by the Court Services personnel, however is distributed to the appropriate parties for items that are outside their area of expertise.



Cassandra Wohlgemuth, AAG David Perlman, Tina Thurs

# Communications/Electronics & Fleet Services



In 2013 our Communications and Fleet Technicians, Russ Schreiner and Dave Daniels, began the year with the large task of transitioning from five retired Ford Crown Victoria squads to the five new Ford SUV squads. This task required that they do extensive work to install new radio system hardware and troubleshoot the installation of wiring and cables that support the many electronic systems that are integral to the modern police patrol vehicle. Transferring this complex radio and computer equipment to a newly designed squad was a huge undertaking, but the result was a very user friendly design that is appreciated by our officers.

Citizens may have also noticed that the new Ford SUV's graphics were given a fresh new look that includes a reflective Sheboygan Police Badge on the doors and other bold markings that give our squads both high visibility and a professional appearance.

The squad graphics were created and installed by the skilled staff of The Sign Shoppe in downtown Sheboygan. We were

also very appreciative of the work of Jack Charles and his students at the Lakeshore Technical College's Auto Body and Paint Shop for their work in painting the SUV door panels white to achieve the professional yet classic black and white appearance.

Throughout the year, work has continued in planning for the future radio system upgrade and the combined countywide dispatch center. Russ has consulted Sheboygan community leaders on both projects. Dave has continued to provide fast, quality maintenance service to our fleet of police vehicles.

Russ and Dave have both been critical throughout the year in our efforts to sustain the operation and maintenance of the many electronic and mechanical systems of the police facility.

In 2013, the fleet division performed 176 full fleet inspections with oil and filter change, 83 tire rotations, 25 brake replacements and countless routine trouble shooting inspections.

# Community Service Officers

The Patrol Division of the Sheboygan Police Department includes two full time Community Service Officers. They are civilian employees who are non-sworn. Though they are non-sworn, they do have limited enforcement powers. They are supervised by Sgt. Anderson and work a staggered shift of 7:00 AM to 5:00 PM Monday thru Friday.

The Community Service Officers support the Patrol Division in performing a number of duties that otherwise would have to be performed by sworn police officers. These duties include the enforcement of metered violations, time zoned parking violations, prohibited parking violations, 24 hour parking violations and snow emergency violations. They are also tasked with a special emphasis on the enforcement of parking restrictions around our community's schools to ensure the safety of children and their parents traveling to their schools. They support the School Crossing Guards that are employed by the Sheboygan Police Department and staff of the schools who are performing crossing guard duties.

The Community Service Officers are involved in seeking out abandoned

vehicles and taking enforcement actions. They work together with patrol officers in addressing nuisance properties. These tasks involve some investigative functions, following State Statutes and Municipal Ordinances.

Additional tasks are recovering stolen and abandoned bicycles, assisting disabled motorists, assisting in traffic control, traffic studies with the speed trailer, assisting in special events and parades with posting of parade routes, traffic and spectator control. They support our Property and Evidence Section with processing and disposing of property including processing and transporting abandoned bicycles to be donated back to the community.



# School Crossing Guards

In 2013, the Sheboygan Police Department enjoyed the service of our School Crossing Guards that we employ. They perform a vital service to the community by ensuring the safety of children and their parents that cross some of the city's busiest streets on their way to their elementary schools. The School Crossing Guards are placed strategically at six of the community's elementary schools. They work in partnership with their respective schools and their Principals. Their duties require of them to work independently and they are responsible for knowing their school's individual schedule and office staff. Each School Crossing Guard has to know the children and parents at their school crossing post.

The School Crossing Guards also help educate the children on safely crossing streets, listening to instructions, watching for suspicious individuals, vehicles, and behavior near their intersections and schools. They also watch for "right behavior" of the children walking to the schools. The School Crossing Guards can report violations of motorists in their school zones to our department for enforcement action. They watch for motorist behavior from speeding and distracted driving to outright failure to obey the School Crossing Guards as they stop traffic. The School Crossing Guards balance the safety of the children, their parents and traffic flow especially in the morning as people go to school and to work.



2013 VIPS Staff:  
 Back row, Left to right:  
 Connie Mehan  
 Marilyn Bohren  
 Jason Lawrence  
 Ethel Pillman  
 Tom Riemann

Front row, Left to right:  
 Kristi Lawrence  
 Jeanne Pethan  
 VIPS Coordinator  
 Penny Weber  
 Mary Ann Dickfoss



The goal of the Volunteers in Police Service (VIPS) is to enhance the capacity of law enforcement to utilize volunteers.

The Department has nine volunteers, led by VIPS Coordinator Penny Weber, who provide a variety of support services. VIPS volunteers do not receive any compensation for their service.

Our VIPS staff provides assistance in the police records and court services area, as well as giving tours of the facility to community groups. They assisted the patrol division by serving 467 city subpoenas and collecting traffic data.

VIPS collects and sorts all drugs from the prescription drug drop off box.

During 2013 they collected and disposed of 1,344 pounds of prescription drugs and related items.

VIPS supports the detective division by doing civilian fingerprinting two afternoons each week and collecting data about retail theft. In 2013 they fingerprinted 177 individuals.

Our VIPS staff also acts as role players for the Citizens Police Academy and assists in Municipal Court by doing clerical work acting as a court monitor twice a month during evening court.

If you would like more information about the volunteers or would like to volunteer, please contact Penny Weber, Coordinator at 459-3338 or penny.weber@ci.sheboygan.wi.us.



### 2013 Service Hours

Subpoena Service	421.75	Financial institution information update	11.75
Court Services - Clerical	317.50	Duplicate internal forms	9.50
Municipal Court -Clerical, Court Monitor	224.25	Training	9.00
Prescription Drugs Sort	221.75	Citizens Academy role play	8.75
Records-Clerical	71.50	Tours	7.75
Neighborhoods, community groups	70.25	Traffic data collection	7.00
Fingerprinting	52.00	Assist at officer training—check in	6.00
OWI data collection	52.00	Landlord training manuals assembled	4.25
Community policing tasks	47.25	Assist supervisors/clerical projects	4.25
Assessment Center assistance	20.25	Update information in department software	1.75
Retail theft data collection	16.00	Other	19.75
Replenish forms	15.25	Coordinator	206.75
Special event parking signs, parade monitor	12.75	<b>Total Volunteer Hours in 2013</b>	<b>1,839.00</b>



# Explorer Post 2881

The Sheboygan Law Enforcement Explorer Post continued to see great success with its program during 2013. The post continues to average 23-25 active members who range from 15 to 21 years old

This year, the post organized a very successful pizza sales fundraiser, partnering with Faye's Pizza, located right here in Sheboygan. Explorer Advisor Officer Chris Stephen led this project and did an amazing job coordinating the effort. The funds earned will be used to purchase exploring equipment, pay for educational field trips, and to pay for competitions against other law enforcement posts in eastern Wisconsin.



Our post members now play an active/vital role in post operations with 1 Explorer Captain, 1 Explorer Lieutenant, 2 Explorer Sergeants, and 1 Explorer Corporal being promoted this year. Each of these new leaders will oversee a group of explorers and were promoted based on their attendance, leadership, and time with the post.

The explorers could often be seen in our community, assisting officers with neighborhood projects and flyer distribution. They also have an active role prior to, during, and after community events like parades and other holiday festivities. They were also very involved in the National Night Out and Alzheimer's Walk and continue to be dedicated to helping these events run smoothly.



After several years of service to the post, Officer Spencer Wilson resigned from his position as Associate Advisor this year. The explorer post continues to be overseen by Sergeant Kurt Zempel and Officer Alex Jaeger holds the position of Lead Advisor. Associate Advisors include Officer Dustin Fickett, Officer Ryan Walloch, Officer Chris Stephen, Officer Bryan Knez, and former explorer Brittany Zemba who is a correctional officer at Kettle Moraine Prison in western Sheboygan County.





# 2013 Citizen Academy

Under the direction of Lt. Michael Williams, the 19th annual Citizen Academy began on March 14th, 2013.

The academy encompasses many different facets of law enforcement and provides participants numerous hands-on opportunities in which to gain a better understanding of how and why law enforcement serves the community.

For the first time, the Department also hosted an Asian Citizen Academy in the fall of 2013, which reached out to members of the Asian community with limited English language abilities. This concept was developed by Officer Bruce Yang and it the Department's hope that this opportunity will help to strengthen community between the Police Department and the Asian community



# 2013 Sheboygan Police Benevolent Association Service Awards



The Sheboygan Police Benevolent Association Awards Ceremony was held on Friday, March 15th, 2013 at Breaking Bread Banquet and Meeting Center. The Service Awards recipients were nominated by fellow officers, supervisors and civilian co-workers. They represent those who strive to go above and beyond what is expected of them by their peers and the public. These men and women...our co-workers, friends and family members...did not ask to be put in heroic situations, but rather found themselves in circumstances that allowed them to demonstrate the qualities of a hero.



## Police Officer of the Year Award:

Presented to an officer for exemplary service to the community, which involves performance and achievement above and beyond that which is required by an officer's basic assignment.

Officer Ryan Schmitt

## Meritorious Service Awards:

Presented to an officer for exceptional performance of outstanding service on behalf of the department, while carrying out an act of great responsibility, or of critical importance to law enforcement.



Officer Brandon Kehoe



Officer Andrew Kunding

## Life Saving Awards:

Presented to sworn and/or non-sworn individuals for performing an act, through prompt and decisive action, under extraordinary circumstances, that saves or significantly prolongs the life of another.



Officer Thomas Aker    Officer Matthew Friedl    Officer Brent Vreeke

## Civilian Employee of the Year Awards:

Presented to a non-sworn employee for exemplary service to the community, performance and achievement above and beyond that which is required by the employee's basic assignment.



Linda Repphun



Dave Daniels

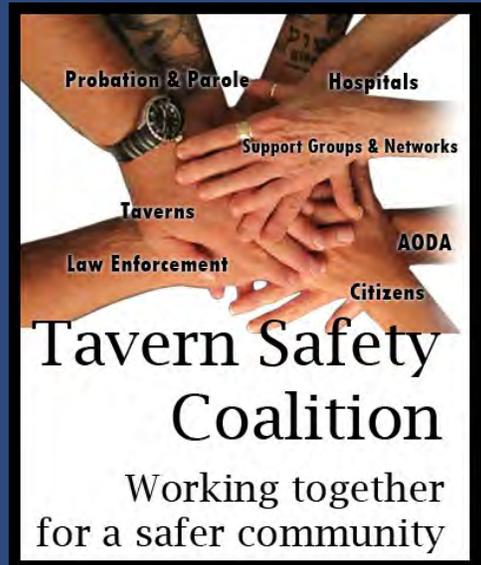
## Citizen's Distinguished Service Awards:

Presented to individuals, who are not members of the police department, who through courageous acts of bravery and/or personal risk have assisted in apprehending a criminal, aiding an officer during a critical incident, or who demonstrated exceptional cooperation with the department in the accomplishment of its mission.

Marsha Mamerow



ADVERTISING COMPANY





# SPD

## ANNUAL REPORT 2013



The Sheboygan Police Department's 2013 Annual Report was produced by Paula Haelfrisch, Mary Danen and Cassandra Wohlgemuth.

Special thanks to all those who submitted information to make this report possible. We also recognize Detective Paul Olsen for his beautiful photographs, featured on the front cover and many other pages.



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Police Department

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